

**NEPTUNE CITY BOARD OF EDUCATION
GYMNASIUM
210 West Sylvania Avenue
Neptune City, New Jersey 07753**

**February 17, 2022
6:00 p.m.**

I. CALL TO ORDER – 6:00pm

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press, on Municipal Clerk.

As the Neptune City School District Board of Education continues to follow CDC and NJDOH guidance in the pandemic, it is important that everyone strictly adhere to the following guidelines in the interests of maintaining health and safety for everyone during in-person Board meeting:

- *Board meetings will be held in the gymnasium, socially distanced, with no access to the rest of the building.*
- *Attendees must wear masks and may only enter and exit the gymnasium through exterior door #13.*
- *As you enter door #13, you will be directed to walk through the temperature scanner, use hand sanitizer, and sign in for the meeting. After signing in, you will be provided with a QR code to link your cell phone directly to the meeting agenda to remain as contactless as possible. The QR code may not always be provided for special Board meetings due to the concise agenda.*
- *Proceed to one of the socially distanced chairs and please do not move the chair selected.*
- *You may not remove your mask at any time during the Board meeting.*
- *At the end of the meeting, exit through door #13 only.*

Thank you for your cooperation in our health and safety guidelines and welcome to this meeting of the Board of Education.

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II. ROLL CALL

Mr. Brown A Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan A Ms. Mordaunt X Mrs. Rummel X

Mrs. Zanni A Mrs. Smith X Mr. Susino X

Others Present:

Dr. Boccuti X Ms. Hellwig X

QUORUM

III. FLAG SALUTE

IV. PRESENTATION

MOTION, to modify the Agenda to include a Presentation

Motion by Ms. Mordaunt Second by Ms. Lashley

All in Favor Aye Oppose None

Mrs. Gunderson introduced two students who asked for support and assistance from the Board to help offset the costs of their T-shirts and Advertising Book.

V. EXECUTIVE SESSION – 6:07pm

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

 X Personnel Matters
 Student Matters
 Matters of Attorney/Client Privilege
 Pending or Anticipated Contract Negotiations

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Motion by Mrs. McCarthy Second by Mrs. Rummel

All in Favor Aye Oppose None at 6:18 pm

Motion to Adjourn Executive and return to Public Session at 6:20 pm.

Motion by Ms. Mordaunt Seconded by Mrs. Smith

All in Favor Aye Oppose None

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

No comments on Agenda Items from the public.

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the January 6, 2022 Reorganization Meeting and the January 20, 2022 Regular Board Meeting.

Motion by: Ms. Mordaunt Seconded by: Ms. Lashley

All in Favor: Aye Oppose: None

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VIII. ADMINISTRATION REPORT

A. Chief School Administrator's Report

Enrollment – January 2022

112 Neptune Senior High School

15 Poseidon

7 MCVSD/High Tech (0); Allied Health (2); Wall Communications
(3) Bio-Technology (2)

9 Red Bank Regional High School

19 Out of District Special Education

229 Neptune City – January 2022

391

15/15 Students at ACELERO Head Start Enrollment

Fire Drills: January 25, 2022

Lock Down Active Shooter Drill: January 28, 2022

In-School Suspensions January: 0

Out of School Suspensions January: 0

School Nurse Report: January 2022

Governor Murphy's lifting of mask mandate effective March 7,
2022.

B. RESOLUTIONS

1. **MOTION**, upon recommendation of the Chief School Administrator, to approve submission of the English Language Learner Three-Year Plan for 2021-2024 to the NJDOE.
2. **MOTION**, upon recommendation of the Chief School Administrator, to approve submission of the HIB 2020-2021 School Self-Assessment for Final Approval to the NJDOE.

Motion by: Ms. Emmons Seconded by: Mrs. Smith

Mr. Brown __A__ Ms. Lashley __X__ Mrs. McCarthy __X__

Ms. McGuigan __A__ Ms. Mordaunt __X__ Mrs. Rummel __X__

Mrs. Zanni __A__ Mrs. Smith __X__ Mr. Susino __X__

Carries

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IX. CORRESPONDENCE

There was no correspondence to present.

X. POLICY

A. RESOLUTIONS

1. **MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the First Reading of the Strauss Esmay 8000 Series of Board Policies and Regulations.

MOTION, to approve Item #1 listed under Policies as presented.

Motion by: __Mrs. Emmons____ Second by __Ms. Mordaunt__

Mr. Brown __A__ Ms. Lashley __X__ Mrs. McCarthy __X__

Ms. McGuigan __A__ Ms. Mordaunt __X__ Mrs. Rummel __X__

Mrs. Zanni __A__ Mrs. Smith __X__ Mr. Susino __X__

Carries

XI. BOARD PRESIDENT AND COMMITTEE REPORTS

Board President's Report

The Committee did not meet.

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XII. CURRICULUM AND INSTRUCTION – Mrs. Smith, Chairperson
Ms. McGuigan, Mrs. Rummel, Mrs. Zanni

- A. COMMITTEE REPORTS – Mrs. Smith reported on a new bench marking program that will be piloted this year.

Also, Curriculum Writing must be completed before the start of the new school year.

B. RESOLUTIONS

1. MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the free of charge pilot of the LinkIt! data warehouse through the balance of the 2021-2022 school year.

MOTION, to approve Item #1 listed under Curriculum as presented.

Motion by: Mrs. Smith_____ Seconded by: ___Mrs. Rummel_____

Mr. Brown ___A___ Ms. Lashley ___X___ Mrs. McCarthy ___X___

Ms. McGuigan ___A___ Ms. Mordaunt ___X___ Mrs. Rummel ___X___

Mrs. Zanni ___A___ Mrs. Smith ___X___ Mr. Susino ___X___

Carries

XIII. FINANCE AND OPERATIONS – Mr. Brown, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mr. Susino

A. COMMITTEE REPORTS

B. RESOLUTIONS

1. To approve the Bills List per attached
2. To approve Payroll for the month of January 2022
3. To approve Transfer of Appropriation per attached
4. To approve the Monthly Transfer Report

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5. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, Yvonne Hellwig, Board Secretary, certify that as of January 31, 2022, no budgetary line item account has obligations which in total exceed the amount appropriated by the Neptune City Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23- 2-11(c)4, certify that as of January 31, 2022 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the Secretary's Reports for December 31, 2021 and January 31, 2022 and the Treasurer's Reports for the months of December 31, 2021 and January 31, 2022.

MOTION, upon recommendation of the Interim School Business Administrator, to approve Items 1-6 listed under Finance and Operations as presented.

Motion by: _____Mr. Susino_____ Seconded by: ____Mrs. Smith_____

Mr. Brown __A__ Ms. Lashley __X__ Mrs. McCarthy __X__

Ms. McGuigan __A__ Ms. Mordaunt __X__ Mrs. Rummel __X__

Mrs. Zanni __A__ Mrs. Smith __X__ Mr. Susino __X__

Carries

XIV. HUMAN RESOURCES – Mr. Susino, Chairperson
Mrs. McCarthy, Ms. Mordaunt, Mrs. Smith

A. COMMITTEE REPORTS – No meeting was held this month.

B. RESOLUTIONS

1. **MOTION**, upon recommendation of the Chief School Administrator and with pride, that the Neptune City Board of Education approve a change in position title for Mr. Kevin Folk from "Head Custodian" to "Head Custodian/Facilities Director, CEFM." Mr. Folk has completed the Rutgers University Certification Program for NJDOE CEFM (Certified Educational Facilities Manager).

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Be it further motioned, that the Board approve an increase in Mr. Folk's salary from \$40,000 to \$41,500 effective February 16, 2022 – June 30, 2022.
Account Code: 11.000.261.100.000.00

2. **MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the appointment of Mrs. Stacey Lowe to the position of Confidential Secretary/Payroll Specialist, effective March 16, 2022, at an annual salary of \$45,000 pro-rated to \$13,125.00 for the remainder of the 2021-2022 school year.
Account Code: 11.000.240.105.000.00

3. **MOTION**, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the appointment of Ms. Adrienne Washington to the position of Paraprofessional – Pre School Disabled Class, effective March 7, 2022, at an annual salary of \$19,702 pro-rated to \$9,870 for the remainder of the 2021-2022 school year.
Account Code: 11.213.100.106.000.00

MOTION, to approve Items 1-3 listed under Human Resources as presented.

Motion by: Mr. Susino Seconded by: Mrs. Smith

Mr. Brown A Ms. Lashley X Mrs. McCarthy X

Ms. McGuigan A Ms. Mordaunt X Mrs. Rummel X

Mrs. Zanni A Mrs. Smith X Mr. Susino X

Carries

XV. ENROLLMENT COMMITTEE – Mrs. McCarthy, Chairperson
Mr. Brown, Ms. Lashley, Mrs. Zanni

- A. COMMITTEE REPORT – Mrs. McCarthy thanked Mrs. Lisa Emmons and the staff for making the registration a wonderful experience.

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XVI. PUBLIC FORUM ON NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

Ms. Cathy Williams announced that the NCEA has several events going on again. March 12th from 9-12, there will be a Food Drive. In May, there will be a “Read Across America’ event. The NCEA hopes that they will have the support of the Board for books to be provided.

XVII. OLD BUSINESS

There was no old business to discuss.

XVIII. NEW BUSINESS

There was no new business to discuss.

XIX. ADJOURMENT

MOTION, to Adjourn Public Session at __6:46__pm.

Motion by ____Mrs. Smith____ Seconded ____Ms. Lashley____

All in Favor ____Aye____ Oppose ____None____