



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

December 20, 2023
6:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -6:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Calhoun	<u> P </u>	Mrs. Connor	<u> P </u>	Ms. Lashley	<u> A </u>
Mrs. McGuigan	<u> P </u>	Mrs. Rummel	<u> P </u>	Mr. Wescott	<u> P </u>
Mrs. Zanni	<u> P </u>	Mr. Susino	<u> P </u>		
Others Present:		Dr. Boccuti	<u> P </u>	Ms. Green	<u> P </u>

III. FLAG SALUTE - President Susino led the Flag Salute

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IV. BOARD INTERVIEW OF APPLICANT(S) FOR THE VACANT BOARD OF EDUCATION POSITION

-Mrs. Erica Connor will remain on the Board in the Vacant Position

V. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Time: 6:02 pm

Motion by Ms. Zanni

All in Favor 7

Second by Mr. Calhoun

Oppose 0

Motion to return to Public Session

Motion by Mr. Calhoun

All in Favor 7

Second by Mrs. McGuigan

Oppose 0

Motion to open to Public Session 6:12 pm

Motion by Mrs. Rummel

All in Favor 7

Second by Mr. Wescott

Oppose 0

VI. PUBLIC FORUM ON AGENDA ITEMS - none

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VII. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the November 16, 2023 Regular Board Meeting.

Motion by Mrs. Connor

All in Favor 7

Second by Mrs. McGuigan

Oppose 0

MOTION, that the Neptune City Board of Education approve the Minutes of the November 28, 2023 Special Board Meeting.

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Motion by Mrs. Rummel
All in Favor 7

Second by Mr. Calhoun
Oppose 0

VIII. ADMINISTRATION REPORT

Chief School Administrator's Report

Enrollment - November 2023

85	Neptune High School
10	Poseidon
2	Allied Health
0	BioTechnology
0	High Tech
0	Law & Public Safety
0	Marine Academy
0	Wall Communications
14	Red Bank Regional
12	Acelero PreK Center
19	Out of District Special Education
263	Neptune City - November 2023
405	Total Enrollment - November 2023

Monthly Requirements

Fire Drill - November 7, 2023

Non Fire Evacuation Drill - November 22, 2023

In-School Student Suspensions - November 2023 - 0

Out of School Student Suspensions - November 2023 - 7

Harassment, Intimidation, and Bullying Report - November 2023 - 2
1 investigation determined founded
1 investigation determined unfounded

Missing Child Report - November 2023 - 0

Nurse's Monthly Report - November 2023

A. RESOLUTION

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the 2022-2023 NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (Harassment, Intimidation, and Bullying (HIB)).

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report including item A.1. as presented.

Motion by Mr. Calhoun

Second by Mrs. Connor

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DISCUSSION: none

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Ms. Lashley	<u> A </u>
Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>		

IX. CORRESPONDENCE

NJDOE letters dated November 27, 2023 sent to Mr. Susino and Dr. Boccuti in reference to Neptune City School District Board of Education representation on the Neptune Township School District Board of Education and Red Bank Regional School District Board of Education.

X. BOARD PRESIDENT AND COMMITTEE REPORTS -none

Board President's Report - Mr. Anthony Susino

XI. EDUCATION COMMITTEE - Mrs. Smith, Chairperson

Ms. McGuigan, Mrs. Zanni

A. COMMITTEE REPORTS - none

XII. FINANCE AND OPERATIONS - Mr. Calhoun, Ms. Lashley, Mr. Susino

A. COMMITTEE REPORTS- none

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following November amounts:

November 15, 2023	\$181,854.02
November 30, 2023	\$173,745.10

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the December 2023 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$638,556.68
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve budget appropriation transfers for August 2023.
3. BE IT RESOLVED, by the Neptune City Board of Education, that the Health and Safety Evaluation of School Buildings Checklist for Woodrow Wilson Elementary School has been completed by appropriate district personnel; and

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BE IT FURTHER RESOLVED, that the Superintendent of Schools is hereby authorized to execute the Statement of Assurance and the checklist is on file in the Office of the School Business Administrator/Board Secretary.

4. BE IT RESOLVED, by the Neptune City Board of Education, that the board will pay tuition for (1) student attending Children’s Center of Monmouth for the 2023-2024 School Year as per the Tuition Contract Agreement for \$41,430.56.
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the 2024-2025 Budget Calendar.
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve an agreement with Huntington Learning Center to provide Tutoring Services at the cost of \$29,760. The tutoring services will be funded utilizing ARP ESSER funds.
7. BE IT RESOLVED, by the Neptune City Board of Education, to approve a three (3) year rental agreement between SHI Capital/DLL Financial Solutions Partner, LLC (“Lessor”) and the Neptune City Board of Education (“Lessee”), in accordance with awarded Bid #E-8801-NJSBA ACES-CPS under the NJSBA TEC program, for the leasing of 260 Lenovo Chromebooks (Model 11.6” Gen 4 82W2) with Google licenses, effective December 21, 2023, at an annual cost of \$45,076.81. Year 1 Rental payment shall be funded from ESSER III (ARP Act) (20-487-200-400)

Said agreement is subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation in accordance with N.J.S.A. 18A:18A-42. The Board Secretary is authorized to execute said Contract, a copy of which will be kept on file in the Office of Business Administrator/Board Secretary.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1-7 listed under Finance and Operations as presented.

Motion by Mrs. Zanni

Second by Mrs. McGuigan

DISCUSSION: none

Mr. Calhoun X Mrs. Connor X Ms. Lashley A

Mrs. McGuigan X Mrs. Rummel X Mr. Wescott X

Mrs. Zanni X Mr. Susino X

XIII. HUMAN RESOURCES - Mr. Susino, Chairperson
Mr. Calhoun, Mrs. Rummel

A. COMMITTEE REPORTS

B. RESOLUTIONS

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1. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Gabrielle S. Lafer to the position of School Nurse with an effective start date of January 16, 2024 at the NCEA CBA 2023-2024 Salary Schedule placement of BA+30, Step 2, \$54,378 prorated to the start date. Let it further be resolved that Mrs. Lafer be compensated for any transition days that may be worked out with the current School Nurse to provide for a seamless transition.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Kathleen Fitzpatrick to the position of Long Term Substitute Kindergarten Teacher with an approximate start date of January 2, 2023 for a previously Board approved maternity leave. Ms. Fitzpatrick will be compensated at the NCEA CBA 2023-2024 Salary Schedule placement of BA, Step 1, \$53,676, prorated to the start date. Let it further be resolved that Ms. Fitzpatrick be compensated for any transition days that may be worked out with the current Kindergarten Teacher to provide for a seamless transition.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve the appointment of Justin Reinhardt to the position of Evening Custodian at the salary of \$38,000 prorated to the start date TBD.
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve the settlement agreement for the Neptune City Board of Education and Neptune City Education Association Unfair Practice Charge Docket Nos.: CO-2018-265 and CE-2019-003.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items B.1. - 4. listed under Human Resources as presented.

Motion by Mr. Calhoun

Second by Mr. Wescott

DISCUSSION: none

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Ms. Lashley	<u> A </u>
Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>		

XIV. POLICY

RESOLUTION

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve a first reading of Strauss Esmay Associates, LLP Policy Alert and Support System packet #231:
 - a. **Policy #1524 - School Leadership Councils** - Abolished and NA for Neptune City

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- b. **Policy and Regulation #1642.01 - Sick Leave** - Mandated and Board approved in October 2023 for Neptune City
- c. **Policy #2270 - Religion in the Schools** - Revised and recommended from minor USDOE revisions
- d. **Policy and Regulation #2419 - School Threat Assessment Teams** - Mandated and Board approved in October 2023 for Neptune City
- e. **Policy #3161 and #4161 - Examination for Cause** - Recommended updates
- f. **Policy and Regulation #3212, Policy and Regulation #4212 - Attendance** - Mandated
- g. **Policy #3324 and Policy #4324 - Right of Privacy** - Suggested updates
- h. **Policy and Regulation #3434, Policy and Regulation #4324 - Sick Leave** - Abolished and NA for Neptune City
- i. **Policy and Regulation #5111 - Eligibility of Resident/Nonresident Students** - Mandated updates
- j. **Policy and Regulation #5116 - Education of Homeless Children and Youths** - Recommended updates
- k. **Policy and Regulation #5460.02 - Bridge Year Pilot Program** - Abolished and NA for Neptune City
- l. **Policy #6361 - Relations with Vendors for Abbott Districts** - Abolished and NA for Neptune City
- m. **Policy #8500 - Food Services** - Mandated update
- n. **Policy #8540 - School Nutrition Programs** - Abolished and NA for Neptune City
- o. **Policy #8550 - Meal Charges/Outstanding Food Service Bill** - Abolished

Motion by Mr. Wescott

Second by Mrs. McGuigan

DISCUSSION: none

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Ms. Lashley	<u> A </u>
Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>	Mr. Wescott	<u> X </u>
Mrs. Zanni	<u> X </u>	Mr. Susino	<u> X </u>		

XV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING - none

XVI. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING - none

XVII. OLD BUSINESS - none

XVIII. NEW BUSINESS - none; President Susino wished everyone Happy Holidays!

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XIX. PUBLIC FORUM ON NON-AGENDA ITEMS

- Mrs. Gunderson, 8th Grade Teacher, inquired about the Huntington Learning Center program.

XX. ADJOURNMENT

Motion to Adjourn

Motion by: Mrs. Zanni Seconded by: Mr. Wescott

All in Favor: Aye Oppose: 0

At: 6:31 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary