



Neptune City Board of Education

SCIENCE LAB

Woodrow Wilson School
210 West Sylvania Avenue
Neptune City, NJ 07753

January 18, 2024
7:00 p.m.

Board Meeting Minutes

I. CALL TO ORDER -7:00 PM

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening’s Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

II. ROLL CALL

Mr. Calhoun	<u> P </u>	Mrs. Connor	<u> P </u>	Mrs. Dellett	<u> P </u>
Ms. Lashley	<u> P </u>	Mrs. McGuigan	<u> P </u>	Mrs. Rummel	<u> P </u>
Mr. Wescott	<u> P </u>	Mrs. Zanni	<u> P </u>	Mr. Susino	<u> P </u>
Others Present:		Dr. Boccuti	<u> P </u>	Ms. Green	<u> P </u>

III. FLAG SALUTE - President Susino led the Flag Salute

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IV. EXECUTIVE SESSION

MOTION, to enter into Executive Session pursuant to the Open Public Meetings act of 1975, which allows the Board to go into Executive Session to discuss matters relating to:

- Personnel Matters
- Student Matters
- Matters of Attorney/Client Privilege
- Pending or Anticipated Contract Negotiations

Time: 7:01 pm

Motion by Mr. Calhoun

Second by Mrs. Zanni

All in Favor 9

Oppose 0

Motion to return to Public Session

Motion by Ms. Lashley

Second by Mrs. McGuigan

All in Favor 9

Oppose 0

Motion to open to Public Session 7:35 pm

Motion by Mrs. Connor

Second by Mrs. Rummel

All in Favor 9

Oppose 0

V. PUBLIC FORUM ON AGENDA ITEMS - none

Public comments should be directed to the President. Commentators should present themselves in a loud voice stating their name, address and affiliation.

VI. MINUTES

MOTION, that the Neptune City Board of Education approve the Minutes of the December 20, 2023 Regular Board Meeting.

Motion by Mr. Calhoun

Second by Mr. Wescott

All in Favor 9

Oppose 0

MOTION, that the Neptune City Board of Education approve the Minutes of the January 4, 2024 Reorganization Board Meeting.

Motion by Mrs. Rummel

Second by Mrs. Connor

All in Favor 9

Oppose 0

VII. ADMINISTRATION REPORT

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Chief School Administrator's Report

Enrollment - December 2023

85	Neptune High School
10	Poseidon
2	Allied Health
0	BioTechnology
0	High Tech
0	Law & Public Safety
0	Marine Academy
0	Wall Communications
14	Red Bank Regional
12	Acelero PreK Center
18	Out of District Special Education
262	Neptune City - December 2023
403	Total Enrollment - December 2023

Monthly Requirements

Fire Drill - December 14, 2023
Shelter In Place-Safe Room Drill- December 21, 2023
In-School Student Suspensions - December 2023 - 0
Out of School Student Suspensions -December 2023 -9
Harassment, Intimidation, and Bullying Report - December 2023 - 1 1 allegation being investigated
Missing Child Report - December 2023 - 0
Nurse's Monthly Report - December 2023

2023-2024 Chief School Administrator Goals

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve the Chief School Administrator's Report as presented.

Motion by Mr. Wescott

Second by Ms. Lashley

DISCUSSION:

Ms. Lashley inquired about law & safety protocols.

Mrs. McGuigan asked what grades the students are in with suspensions.

Mrs. McGuigan asked if the Administration considered the use of an ISS room.

Ms. Lashley reminded the board members that a CSA Evaluation timeline needs to be set.

Mr. Calhoun	<u> X </u>	Mrs. Connor	<u> X </u>	Mrs. Dellett	<u> X </u>
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Ms. Lashley	<u> X </u>	Mrs. McGuigan	<u> X </u>	Mrs. Rummel	<u> X </u>
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Mr. Wescott X Mrs. Zanni X Mr. Susino X

VIII. CORRESPONDENCE

1. Updated NJDOE letter dated December 21, 2024
2. Air quality testing report

Ms. Lashley will represent Neptune City BOE as the Neptune Township Liaison.

IX. BOARD PRESIDENT AND COMMITTEE REPORTS -none

Board President's Report - Mr. Anthony Susino
Mr. Susino announced the following Committee Members:
Finance Committee
David Calhoun (Chair)
Drisana Lashley
Bruce Wescott

Human Resources Committee
Lisa Rummel (Chair)
David Calhoun
Erica Connor
Sharon Dellett

Education Committee
Sheri Zanni (Chair)
Michele McGuigan
Erica Connor
Sharon Dellett

X. EDUCATION COMMITTEE - Mrs. Zanni, Chairperson Mrs. Connor, Mrs. Dellett, McGuigan

A. COMMITTEE REPORTS - new committee

XI. FINANCE AND OPERATIONS - Mr. Calhoun, Chairperson Ms. Lashley, Mr. Wescott

A. COMMITTEE REPORTS- new committee

PAYROLL CERTIFICATION

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A 18A:19-1b, that she has certified the following December amounts:

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December 15, 2023 \$175,239.80
 December 22, 2023 \$173,531.57

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, that the January 2024 claims for goods received and services rendered and certified to be correct by the Business Administrator, be approved for payment in the amount of \$785,845.03.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve the MOESC (Monmouth-Ocean Educational Services Commission) 2024-2025 Fee Schedule for Professional Services.
3. BE IT RESOLVED, by the Neptune City Board of Education, to approve the rate sheet for Administrative Services for 2023-2024 with Delta-T for Professional Services -Initial Contract approved.
4. BE IT RESOLVED, by the Neptune City Board of Education, that the board approve the Neptune Township Board of Education jointure contract for transportation Services for 2023-2024 school year in the amount of \$292,368.48.
5. BE IT RESOLVED, by the Neptune City Board of Education, to designate the State of New Jersey Cash Management Fund as a legal depository for the Neptune City Board of Education with authorized signers as designated:
Mindy Green, Board Secretary/Business Administrator
Anthony Susino, NCBOE Board President
6. BE IT RESOLVED, by the Neptune City Board of Education, to approve travel expenses for School District Staff as follows:

Name(s)	Date(s)	Description	Registration Fees	Travel Fees	Total
Michele Bouney	May 29, 2024	NJTESOL 2024 Spring Conference	\$325	70 mil*.47= \$32.90	\$357.90

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve Items 1-6 listed under Finance and Operations as presented.

Motion by Mr. Calhoun

Second by Mrs. Dellett

DISCUSSION: none

Mr. Calhoun X

Mrs. Connor X

Mrs. Dellett X

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Ms. Lashley X Mrs. McGuigan X Mrs. Rummel X

Mr. Wescott X Mrs. Zanni X Mr. Susino X

XII. HUMAN RESOURCES - Mrs. Rummel, Chairperson Mr. Calhoun, Mrs. Connor, Mrs. Dellett

A. COMMITTEE REPORTS - new committee

B. RESOLUTIONS

1. BE IT RESOLVED, by the Neptune City Board of Education, to approve a maternity leave for PreK Teacher, Devin Guthrie, to start tentatively March 28, 2024 and end tentatively December 10, 2025.
2. BE IT RESOLVED, by the Neptune City Board of Education, to approve Brookdale Community College student, Alexander Tremper-Keys, to observe 25 hours of regular education instruction and 25 hours of special education instruction pending completion of all requirements between the school district and college.

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve items 1 - 2 listed under Human Resources as presented.

Motion by Mrs. McGuigan

Second by Ms. Lashley

DISCUSSION: none

Mr. Calhoun X Mrs. Connor X Mrs. Dellett X

Ms. Lashley X Mrs. McGuigan X Mrs. Rummel X

Mr. Wescott X Mrs. Zanni X Mr. Susino X

XIII. POLICY

RESOLUTION

1. BE IT RESOLVED, by the Neptune City Board of Education, complete a second reading and approval of Strauss Esmay Associates, LLP Policy Alert and Support System packet #231:
 - a. **Policy #1524 - School Leadership Councils** - Abolished and NA for Neptune City
 - b. **Policy and Regulation #1642.01 - Sick Leave** - Mandated and Board approved in October 2023 for Neptune City

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- c. **Policy #2270 - Religion in the Schools** - Revised and recommended from minor USDOE revisions
- d. **Policy and Regulation #2419** - School Threat Assessment Teams - Mandated and Board approved in October 2023 for Neptune City
- e. **Policy #3161 and #4161 - Examination for Cause** - Recommended updates
- f. **Policy and Regulation #3212, Policy and Regulation #4212 - Attendance** - Mandated
- g. **Policy #3324 and Policy #4324 - Right of Privacy** - Suggested updates
- h. **Policy and Regulation #3434, Policy and Regulation #4324 - Sick Leave** - Abolished and NA for Neptune City
- i. **Policy and Regulation #5111 - Eligibility of Resident/Nonresident Students** - Mandated updates
- j. **Policy and Regulation #5116 - Education of Homeless Children and Youths** - Recommended updates
- k. **Policy and Regulation #5460.02 - Bridge Year Pilot Program** - Abolished and NA for Neptune City
- l. **Policy #6361 - Relations with Vendors for Abbott Districts** - Abolished and NA for Neptune City
- m. **Policy #8500 - Food Services** - Mandated update
- n. **Policy #8540 - School Nutrition Programs** - Abolished and NA for Neptune City
- o. **Policy #8550 - Meal Charges/Outstanding Food Service Bill** - Abolished

MOTION, upon recommendation of the Chief School Administrator, that the Neptune City Board of Education approve item 1 listed under Policy as presented.

Motion by Mrs. Rummel

Second by Mr. Calhoun

DISCUSSION: none

Mr. Calhoun X Mrs. Connor X Mrs. Dellett X

Ms. Lashley X Mrs. McGuigan X Mrs. Rummel X

Mr. Wescott X Mrs. Zanni X Mr. Susino X

XIV. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION

MEETING - Ms. Lashley reported that on 1/31/24 Strategic Planning begins in Neptune Township.

XV. REPORT ON NEPTUNE CITY BOROUGH COUNCIL MEETING - Mrs.

McGuigan reported that she met the new Mayor.

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XVI. OLD BUSINESS - none

XVII. NEW BUSINESS - Dr. Boccuti introduced the concept of extending PreK to the Neptune Township Early Childhood Building

XVIII. PUBLIC FORUM ON NON-AGENDA ITEMS - none

XIX. ADJOURNMENT

Motion to Adjourn

Motion by: Ms. Lashley Seconded by: Mr. Calhoun

All in Favor: Aye Oppose: 0

At: 8:11 pm

Respectfully Submitted:

Mindy Green

Mindy Green School Business Administrator/Board Secretary