

# Neptune City Board of Education Board Meeting Agenda



## Neptune City Board of Education SCIENCE ROOM

Woodrow Wilson School  
210 West Sylvania Avenue  
Neptune City, NJ 07753

January 4, 2024  
6:00 p.m.

### Reorganization Board Meeting Agenda

#### I. CALL TO ORDER

The meeting is an open public meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the meeting was made by posting the Board Meetings in the Asbury Park Press and/or The Coaster.

At this evening's Board meeting, you will notice that our agenda is being projected and each Board member is utilizing a Chromebook. We appreciate your understanding as we move forward in protecting our environment with paperless Board meetings.

Thank you for your cooperation and welcome to this meeting of the Neptune City Board of Education.

#### II. OATH OF NEW BOARD MEMBERS

On Tuesday, November 7, 2023, the Board of County Canvassers of the County of Monmouth declared the following results for the Neptune City Board of Education:

##### Full Term

Sharon Dellet - 721  
Anthony Susino- 571  
Bruce Wescott - 553

##### One Year Unexpired Term

David Calhoun-760

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Ms. Mindy Green, School Business Administrator/Board Secretary, will perform the Oath of Office and swear in the duly Elected School Board Members.

### III. ROLL CALL

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

Others Present: Dr. Boccuti \_\_\_\_\_ Ms. Green \_\_\_\_\_

### IV. FLAG SALUTE

### V. ELECTION OF OFFICERS

#### A. Election of President of the Board of Education

Board Secretary will preside over the meeting for the purpose of conducting an election for the Office of Board President

#### Nominating Motions:

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

#### Consent of the Nominees:

Board Secretary shall ask for the consent of the nominees:

“Do you \_\_\_\_\_ consent to have your name placed in nomination for the office of Board President?”

Response: \_\_\_\_\_

#### Closing of the Nominations

Request the nominations be closed.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

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### Roll Call to Close Nominations

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### Vote on the Nominations

Resolve that \_\_\_\_\_ having been properly nominated, be elected as President of the Neptune City Board of Education for the 2024-2025 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### PRESENTATION OF THE GAVEL TO THE PRESIDENT

The Gravel is now turn over to \_\_\_\_\_ Board President.

### B. Election of Vice President of the Board of Education

#### Nominating Motions:

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

#### Consent of the Nominees:

Board President asks for the consent of the nominees:

“Do you \_\_\_\_\_ consent to have your name placed in nomination for the office of Board Vice President?”

Response: \_\_\_\_\_

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### Closing of the Nominations

Request the nominations be closed.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### Vote on the Nominations

Resolve that \_\_\_\_\_ having been properly nominated,  
be elected as Vice President of the Neptune City Board of Education for the year  
2024-2025.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### VI. PUBLIC FORUM on AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

### VII. REQUEST APPROVAL OF THE FOLLOWING ORGANIZATIONAL ITEMS

# Neptune City Board of Education

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1. Request approval of the Board of Education Agenda Format:
  - I. OPEN MEETING NOTICE - statement read by the Chair (in accordance with Chapter 231, Public Laws of 1975)
  - II. ROLL CALL
  - III. SALUTE TO THE FLAG
  - IV. PRESENTATIONS
  - V. EXECUTIVE SESSION
  - VI. PUBLIC FORUM ON AGENDA ITEMS
  - VII. MINUTES
  - VIII. ADMINISTRATION
    - A. CHIEF SCHOOL ADMINISTRATOR REPORT (Document A)
    - B. CORRESPONDENCE (Document B)
  - IX. PRESIDENT'S AND COMMITTEES REPORTS
  - X. NEPTUNE CITY BOROUGH COUNCIL MEETING REPORT
  - XI. OLD BUSINESS
  - XII. NEW BUSINESS
  - XIII. PUBLIC FORUM ON NON-AGENDA ITEMS
  - XIV. ADJOURNMENT

2. Set Time and Dates of Regular Board Meetings  
The following are dates and times of the scheduled Regular Board Meetings of the Neptune City Board of Education. Under Chapter 231, Public Law of 1975, Regular Board Meetings are open to the public:

Thursday	January 18, 2024	6:00 P.M.	Regular Meeting
Thursday	February 15, 2024	6:00 P.M.	Regular Meeting
<b>Tuesday</b>	March 19, 2024	6:00 P.M.	Regular Meeting
Thursday	April 25, 2024	6:00 P.M.	Regular Meeting
Thursday	May 16, 2024	6:00 P.M.	Regular Meeting

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Thursday	June 20, 2024	6:00 P.M.	Regular Meeting
Thursday	July 18, 2024	6:00 P.M.	Regular Meeting
Thursday	August 15, 2024	6:00 P.M.	Regular Meeting
Thursday	September 19, 2024	6:00 P.M.	Regular Meeting
Thursday	October 17, 2024	6:00 P.M.	Regular Meeting
Thursday	November 21, 2024	6:00 P.M.	Regular Meeting
Thursday	December 19, 2024	6:00 P.M.	Regular Meeting
Thursday	January 2, 2025	6:00 P.M.	Reorganization Meeting

*Unforeseen circumstances may force the canceling and/or rescheduling of these meetings. In such cases, notice will be given as provided in the Open Public Meetings Act*

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Calhoun \_\_\_\_\_ Mrs. Connor \_\_\_\_\_ Mrs. Dellett \_\_\_\_\_

Ms. Lashley \_\_\_\_\_ Mrs. McGuigan \_\_\_\_\_ Mrs. Rummel \_\_\_\_\_

Mr. Wescott \_\_\_\_\_ Mrs. Zanni \_\_\_\_\_ Mr. Susino \_\_\_\_\_

### **VIII. REQUEST THE FOLLOWING OPERATIONAL APPROVALS**

The following Neptune City Board of Education items, terms and appointments are for the calendar year, January 1, 2024 through December 31, 2024.

1. BE IT RESOLVED, by the Neptune City Board of Education, that the Board of Education Committees will include Education, Finance & Operations, and Human Resources. In addition, authorize the Board President to appoint representatives and alternates to the following: Monmouth/Ocean Educational Services Commission, Monmouth County School Boards Association, New Jersey School Boards Association, Urban School Board.

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2. BE IT RESOLVED, by the Neptune City Board of Education, to use of the following newspapers/Media:
  - The New Coaster
  - The Asbury Park Press
  - The Star Ledger
  - NJSchoolJobs.com
  
3. BE IT RESOLVED, by the Neptune City Board of Education, for use of the following Bank Depository:
  - Kearny Savings Bank
  - New Jersey Cash Management Fund
  
4. BE IT RESOLVED, by the Neptune City Board of Education, to approve existing Board of Education Policies and Administrative Regulations as currently revised.
  
5. BE IT RESOLVED, by the Neptune City Board of Education, to approve the District's existing curriculums and textbooks subject to review and revision.
  
6. BE IT RESOLVED, by the Neptune City Board of Education to authorize the appointments of the following:
  - Mindy Green, Board Secretary/ School Business Administrator
  - Mindy Green, NJSIG Representative
  - Mindy Green, Public Agency Compliance Officer
  - Michael Haynes, Affirmative Action/Gender Equity Officer/504 Officer
  - Michael Haynes, Officer for Disabled Students
  - Michael Haynes, ESEA contact person and Representative
  - Kevin Folk, Right To Know contact person
  - Kevin Folk, AHERA Representative
  - Kevin Folk, Indoor Air Quality Designated Person
  - Kevin Folk, Pest Management Coordinator
  
7. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Dennis McKeever of Cornell, Merlino, McKeever and Osbourne, LLC, Board Attorney, at the rate of \$170.00 per hour.

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8. BE IT RESOLVED, by the Neptune City Board of Education, to appoint Allen Shechter - Public School Accountant of Alvino & Shechter, CPAs, at the annual fee of \$16,000.
9. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a change account not to exceed \$50.00.
10. BE IT RESOLVED, by the Neptune City Board of Education, to authorize the Business Office to maintain a petty cash account not to exceed \$300.00.
11. BE IT RESOLVED, by the Neptune City Board of Education, to approve Strauss-Esmay Associates as the district Policy Advisors.
12. BE IT RESOLVED, by the Neptune City Board of Education, to approve Board Member in-service training and conference sessions including the annual Fall Conference of the New Jersey School Board Association not exceed \$8,000.00.
13. BE IT RESOLVED, by the Neptune City Board of Education, to approve Siracusa, AXA Equitable, New York Life and Lincoln Financial as the providers of Tax Shelter Annuities.
14. BE IT RESOLVED, by the Neptune City Board of Education, to approve AFLAC (American Family Life Assurance Company of Columbus) to offer voluntary employee paid supplemental insurance for all Neptune City School employees.
15. BE IT RESOLVED, by the Neptune City Board of Education, to approve of Treadstone Risk Management, LLC as the Health Insurance Consultant and Property & Casualty Coverage Provider from January 1 – December 31, 2024.
16. BE IT RESOLVED, by the Neptune City Board of Education, to approve Brown & Brown as Dental Insurance Consultant from January 1 – December 31, 2024.
17. BE IT RESOLVED, by the Neptune City Board of Education, to approve PANDA LLC to provide cash reconciliation services from January 1 – December 31, 2024.

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18. BE IT RESOLVED, by the Neptune City Board of Education, to approve Settembrino Architects as school district architects.

### IX. EARLY CHILDHOOD GRANT/ENTITLEMENT FUNDING

BE IT RESOLVED, upon recommendation of the Chief School Administrator, that the Board of Education approve the school district's submission of all annual requirements to the New Jersey Department of Education for continued Early Childhood Grant/Entitlement Funding.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Mr. Calhoun	_____	Mrs. Connor	_____	Mrs. Dellett	_____
Ms. Lashley	_____	Mrs. McGuigan	_____	Mrs. Rummel	_____
Mr. Wescott	_____	Mrs. Zanni	_____	Mr. Susino	_____

### X. PUBLIC FORUM on NON-AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

### XI. MOTION TO ADJOURN

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Time \_\_\_\_\_

Mr. Calhoun	_____	Mrs. Connor	_____	Mrs. Dellett	_____
Ms. Lashley	_____	Mrs. McGuigan	_____	Mrs. Rummel	_____
Mr. Wescott	_____	Mrs. Zanni	_____	Mr. Susino	_____